**REQUEST FOR PROPOSALS RFP 21-05**

**AMI WATER METERS AND INSTALLATION**

**SUN N’ LAKE IMPROVEMENT DISTRICT**

General Scope of Work:

**T**he District is seeking proposals to provide AMI water meters and accompanying Automated Meter Infrastructure (AMI) equipment necessary to collect the data from the meters and convey it to the District's meter data management/billing system. The installation of the meters, meter boxes, the meter data collection system, and related software is also to be provided. As a part of the proposal, the District will also require a propagation study by the successful Vendor to establish the infrastructure needs for the system. The initial need will include ordering and replacing approximately 3,771 meters and AMI equipment required for the system to function and have the ability for the billing department to use and integrate the use data. Installation of the meters, AMI equipment / infrastructure, AMR backup equipment, software, billing system interface, subscriptions, licensing, and installation and setup of all the equipment should be included with the bidder’s proposal. All proposals shall be for a complete turn-key product.

General Information:

The intent of this RFP is to solicit proposals for providing advanced metering infrastructure (AMI) water meters for the District's use.

Request for Proposals Issue Date: October 4, 2021

Intent to Propose Notice Due (Required): October 11, 2021. 5:00pm

(Written notice of intent to propose should be submitted electronically to info@metersys.com by 5:00pm EST)

Pre-Proposal Conference/Site Inspection (Mandatory in person or virtually):

Sun ‘N Lake Community Center

3500 Edgewater Drive

Sebring, FL 33872

October 18, 2021, 10am – 12pm

The pre-proposal conference is for the Proposing Vendor’s and District’s protection, to ensure that Vendor is familiar and knowledgeable regarding the work being requested (All system inspections will be coordinated through MeterSYS; please email info@metersys.com with your intention to participate. The in-person event will be recorded and available for virtual viewing).

Vendor Questions Accepted Until: October 21, 2021, 5:00pm; Responses issued by COB October 25, 2021

Proposal Due Date and Time: October 29, 2021, 3:00pm

Proposals shall be submitted electronically to: Cshoemaker@snldistrict.org

Proposals not submitted by the specified date and time will not be considered.

Questions regarding any element of this RFP document or the bidder response process shall be directed to: info@metersys.com. Unauthorized contact or communication with District officials by representatives of proposing companies during the RFP process is prohibited and would disqualify the Vendor from further consideration.

Chris Shoemaker

District Manager